

# MELBOURNE

## THE TWENTY EIGHTH ANNUAL MELBOURNE ART FESTIVAL Flamingo Food Court 2012 Application

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The Melbourne Art Festival is offering a limited number of vendors the opportunity to set up in our food court and sell approved food items during the festival which will be held on Saturday and Sunday, April 28 and 29, 2012, in historic downtown Melbourne, FL.

The Flamingo Food Court is located on New Haven Avenue near Depot Drive. (map on the following page). Food vendors can expect approximately 50,000 attendees (weather permitting) during the two-day event which is open from 9 AM to 10 PM on Saturday and 9 AM to 5 PM on Sunday

Spaces can vary in size with the minimum space being 10' x 10'. The fee for this minimum space is \$1,000.00 + FL State Sales Tax of \$60.00. Additional space is available at a rate of \$100.00 per linear foot (+ tax). All spaces come equipped with water and electricity. There will be a maximum of 8 food vendors.

The selection of food vendors will be at the sole discretion of the Flamingo Food Court Food Committee. The following conditions and rules will apply:

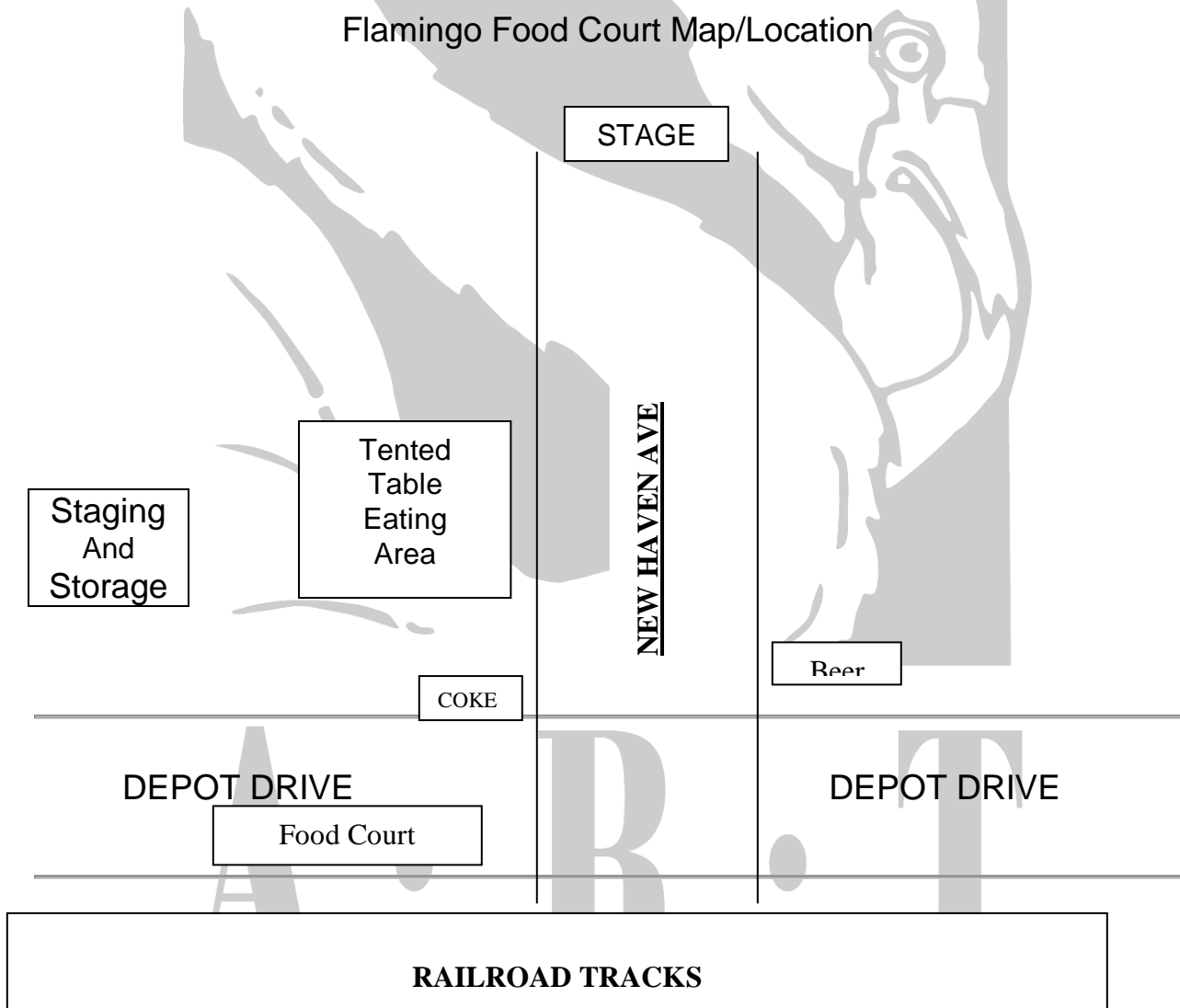
1. A deposit of \$600.00 is required with your completed application. In the event a vendor space is not awarded, the application deposit will be refunded to you. **THE APPLICATION DEADLINE IS MARCH 30, 2012.** Applications must include: a completed and signed application, deposit check, insurance information, and a copy of the business license. Entrants will be notified by **APRIL 6, 2012.**
2. For those accepted, the remaining balance of your fee is to be paid in full **PRIOR** to **APRIL 16, 2012.** Acceptance is a commitment to show and no refunds will be made for cancellation, non-appearance, or rainout. Vendors unable to attend must inform the Committee.
3. Your Certificate of Insurance must name the City of Melbourne **and** Melbourne Art Festival as additional insured's.
4. Food Vendors will display a current business license and sales tax identification number on their booth at the Festival and each vendor will be responsible for collecting and paying all applicable taxes.
5. Food vendors will be "Open for Business" during the Festival hours for the integrity of the show and in fairness to other vendors. Late arrival and/or early departures will not be permitted without prior written approval from the Flamingo Food Court Committee.

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Vendors will comply with County and State Health and Fire Regulations. A vendor who is found in violation will be shut down and not allowed to operate.

6. The Festival reserves the sole right to sell all beverages including soft drinks, water, and alcoholic beverages.
7. Vendors will be responsible for the cleanup of their designated area, including ground debris. The Festival committee will inspect the area before vendor departure at the close of the Festival.
8. Space assignment is based upon the order in which applications are received and accepted.

### Flamingo Food Court Map/Location



NOTE: shown above is the location of the food court last year. It may

change to the other side of Depot Drive or some other nearby location.

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**Please complete and submit the following:**

Company: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Menu Items: (Please include sales price and list in order of preferences)

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

E. \_\_\_\_\_

F. \_\_\_\_\_

G. \_\_\_\_\_

**Sales Tax Identification number:** \_\_\_\_\_

To ensure a sufficient electrical supply to meet your needs, please list all appliances with corresponding voltage and amperage.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Release and Acknowledgment

- A. I hereby make application for a food court space in the 2012 Melbourne Art Festival. I agree to abide by the rules, regulations, limitations, insurance requirements and other conditions set forth in the rules governing the 2012 Melbourne Art Festival.
- B. The company making this application, including its representatives and/or employees, release and forever discharge the City of Melbourne, Florida and The Melbourne Art Festival, Inc, its agents, and/or representatives from any responsibility, personal liability, loss, or claims made by me or others as they may occur.

Company: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Questions and/or comments? Please contact the Flamingo Food Court Representatives at 321-722-1964 or info@melbournarts.org.

**Please return your completed application with your deposit check payable to:**

**Melbourne Art Festival**  
**Attn: Flamingo Food Court**  
**P.O. Box 611**  
**Melbourne, FL 32902**

<i>For Committee Use Only:</i>		
Date Received: _____	Approved: _____	Denied: _____
Insurance: _____	License: _____	
Fees Paid: _____		
Comments/Other: _____		
_____		



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